

# SCHOOL START CHECKLIST

Forms should be completed for the start of school.  
Submit paper forms to the main office.

## **All Students:**

- ✓ [Emergency Contact and Medical Form](#) - electronic form
- ✓ [Health Update](#) - electronic form
- ✓ [Photo/Video and Field Trip Permissions](#) - electronic form
- ✓ [Transportation - Aid in Lieu/B6T](#) - paper form - TIME SENSITIVE! Submit ASAP.

## **New Students:**

- ✓ [Universal Child Health Record](#) - paper form completed by doctor
- ✓ [Religious Exemption](#) (optional) - paper form
- ✓ [Transfer of Records](#) (1st-12th grade only) - paper form
- ✓ Copy of student's birth certificate

## **Medical Forms (as needed):**

- ✓ [Medication Administration Request](#)
- ✓ [Asthma Treatment Plan](#)
- ✓ [Allergy and Anaphylaxis Care Plan](#)
- ✓ [Seizure Action Plan](#)

## **Visit the [PARENT RESOURCES](#) page for:**

- Dress Code & K-12 School Uniforms
- School Supplies by Grade
- Drop-Off and Dismissal Procedures
- ACA Café / Lunch Menus
- Student/Parent Handbook
- *At-a-Glance* Calendar
- Volunteer Opportunities
- and more!

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## **Sports Forms:**

(Due Now: Cross Country - 5th through 12th Grade Athletes Only)

- ✓ [Paper Forms to be Completed](#) - paper forms, physical to be completed by doctor
- Scan and submit sports forms to [kvanderpyl@acanj.org](mailto:kvanderpyl@acanj.org) or bring them to the main office.

Main Office – [office@acanj.org](mailto:office@acanj.org) - ext 100  
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